**Charlton Musgrove Parish Council**

**You are hereby summoned to attend the ANNUAL MEETING of the Parish Council**

**at the Village Hall, Charlton Musgrove, Somerset**

**Wednesday 15th May 2018 at 7.30pm**

**The Agenda**

1. **Election of the Chairman of the Council (Declaration of Acceptance of Office)**
2. **Election of the Vice Chairman of the Council (Declaration of Acceptance of Office)**
3. **Acceptance of office forms to be signed by all new councillors – training course dates**
4. **Councillor vacancy – Co-opt nominations**

 **OPEN TIME**

1. **Apologies for absence**
2. **Declaration of Interest:** Councillorsto declare any interests
3. **Minutes of the last meeting:** Council to approve minutes of the meeting held 13th March 2019
4. **Annual Accounts for Year End** -Statement of accounts for year ending 31.03.19 to be approved
5. **Annual Return 2019 –** Governance Statement review and sign
6. **Annual Return 2019 –** Accounting Statement review and sign
7. **Annual Review of Parish Council Standing Orders and Financial Regulation** – Unchanged from 2018
8. **Review of the Council asset register**
9. **Review of the Council Insurance Policy**
10. **Planning:**

1. Planning applications to be considered

 **Application: 19/00913/DPO Applicant: Mr S & Mrs K McCarry**

 **Proposal:** Application to discharge S106 Agreement dated 14/6/05 attached to approval 05/00009/FUL

between SSDC and R Uden and the supplemental agreement entered into by the subsequent owners

 Mr & Mrs McCarry dated 27/10/08 in relation to tying the land in its entirety to one ownership and nature

 of occupancy of dwelling **Location:** Willow Brook Farm, Barrow Lane, Charlton Musgrove

 **Application: 19/01130/S19 Applicant: Mr S & Mrs Lewis**

 **Proposal:** Application to vary condition no.2 (approved plans) of approval 18/03632/LBC for various

internal and external alterations **Location:** Bridle Farm, Riding Gate, BA9 8NG

2. Any new planning applications received since the Agenda was printed.

1. **Financial Matters:**

1.Cheques to be raised for :

 -Payman – Annual payroll fee -Zurich – Annual insurance

 -S Ring - Auditors gift -Three Counties – Grass cutting

2. Allowance for financial matters arising after the issue of this Agenda

1. **Cemetery / Land registry**
2. **Highways**
3. **Play area –** Inspections / re-opening
4. **Village Map -** Update
5. **Tree Liabilities -** Ongoing
6. **Correspondence and publications received**
7. **Items of future business**
8. **Date of the next meeting**

 *Sheran Ring*

Clerk to the Council