**Charlton Musgrove Parish Council**

**You are hereby summoned to attend the ANNUAL MEETING of the Parish Council**

**at the Village Hall, Charlton Musgrove, Somerset Thursday 24th May 2018 at 7.30pm**

**The Agenda**

1. **Election of the Chairman of the Council (Declaration of Acceptance of Office)**
2. **Election of the Vice Chairman of the Council (Declaration of Acceptance of Office)**

**OPEN TIME**

1. **Apologies for absence**
2. **Declaration of Interest:** Councillorsto declare any interests
3. **Minutes of the last meeting:** Council to approve minutes of the meeting held 21st March 2018
4. **Annual Accounts for Year End** -Statement of accounts for year ending 31.03.18 to be approved
5. **Annual Return 2018 –** Governance Statement review and sign
6. **Annual Return 2018 –** Accounting Statement review and sign
7. **Annual Review of Parish Council Standing Orders and Financial Regulation** – Unchanged from 2017
8. **Review of the Council asset register**
9. **Review of the Council Insurance Policy**
10. **Planning Matters**

1. Planning applications to be considered

**Application No: 18/01131/FUL Applicant: Mr & Mrs Begg**

**Location:** Rectory Farm House, Rectory Lane

**Proposal:** Erection of garage and garden store (renewal of 14/02731/FUL)

2. Report on decisions by SSDC on planning applications already considered

**Application No: 18/00576/FUL Applicant: Ms N Kimber**

**Location:** Kimbers Farm Shop, Linley Farm, Charlton Musgrove

**Proposal:** conversion of existing building to form a café with associated alterations, erection of single storey extensions to provide a kitchen and café/shop link and provision of an outdoor seating area.

**-Approved**

3. Any new planning applications received since the Agenda was printed.

1. **Financial Matters:**

1.Cheques to be raised for :

-Payman £66.00 – annual payroll fee

-TJ Young £ 341.35 – Mower repair/service

-Zurich £355.54– annual insurance

-S Ring £28.82 - Auditors gift

2. CMMH price increases

3. Allowance for financial matters arising after the issue of this Agenda

1. **Land at Heatherwood -**
2. **Highways -**SID/ 30 mph Speed limit
3. **GDPR –** Privacy Policy / ICO
4. **Land Registry -** update
5. **Correspondence and publications received**
6. **Items of future business** – Internal audit review
7. **Date of the next meeting**

*Sheran Ring*

Clerk to the Council