

**MINUTES OF A PARISH COUNCIL MEETING HELD ON
WEDNESDAY 10TH MARCH 2010
IN WINCANTON WAR MEMORIAL HALL.**

The Chairman advised all those present that this meeting was following the agenda of a cancelled meeting due to snow on 13.01.10. Any agenda items for consideration since this date have been added to this meeting.

PRESENT: Cllrs: R.Bastable, P.Furneaux, R.Kimber, S.Amery & County Councillor Groskop.
In attendance: Mrs L.Vallis, Clerk

OPEN PUBLIC TIME:

There were six members of the public present

A report was given regarding the dangerous traffic conditions on the B3081 and potential remedies that could control speed and make the village safer. A copy of the report is filed with the Clerk for reference. The Chairman mentioned that speeding restrictions in the Parish had been previously considered. County Councillor Groskop recommended that the Highways department be contacted in the hope of arranging a site visit to the Parish to address the concerns along with members of the electorate that may wish to attend. To be arranged by the Clerk.

10/01 (follows on from minute ref 4 on pg 66) APOLOGIES

Cllrs: Haskett, Turk & Carroll (work commitments)

10/02 MINUTES OF THE LAST MEETING(S):

RESOLVED: To accept and sign as an accurate record the minutes of the meeting(s) held on 18.11.09 & 24.02.10. County Councillor Groskop requested the deletion of the wording "Cameron Mackintosh" from the minutes of 24.02.10 and these were deleted and countersigned by the Chairman.

10/03 MATTERS ARISING FOR REPORT FROM THE LAST MINUTES

(i) Thank you letter to Chris Cook in helping to create the parish website.

(ii) Wakeley Brothers Funeral Directors have been advised of issues regarding the non removal of spoils by their appointed gravedigger and have assured the Clerk that spoils will be removed in future.

(iii) SSDC have been advised of the wish by the Parish Council to adopt the red phonebox and the Clerk is awaiting further information on this matter.

10/04 DECLARATIONS OF INTEREST

Cllr Amery on agenda item no: 5(ii) re:planning application no 09/03314/FUL. Personal & Prejudicial

Cllr Kimber on agenda item no 5 re:planning application no 09/03314/FUL. Personal & Prejudicial

10/05 PLANNING

Planning applications previously considered for report:

(i) APPEAL REF: APP/R3325/A/09/210518/NWF Applicant: Mr K. Higgins Location: The Paddocks Old Hill Charlton Musgrove BA9 8HA Proposal: Use of land and building as a contractors yard and depot (Retrospective)

APPEAL DISMISSED

(ii) 09/03968/FUL Location: Yew Tree Cottage Rectory Lane Charlton Musgrove BA9 8ET Proposal: Alterations and erection of a two storey side extension to dwelling.

The members were advised by SSDC that the applicant had revised the application to omit the proposed works to the front boundary.

PERMISSION GRANTED

(iii) 09/03573/FUL Location: Land OS 5973 Southdown farm Verrington Lane Charlton Musgrove Proposal: The erection of a dwelling for special needs users.

APPLICATION WITHDRAWN

(iv) 09/03116/FUL & 09/03672/FUL Applicant: Mr S. Nathan Location: Cannons Farm Barrow lane Charlton Musgrove Proposal: The construction of a riding arena & the erection of a single storey porch extension respectively

PERMISSION GRANTED FOR BOTH APPLICATIONS

(v) 09/03314/FUL Applicant: Mrs S. Parroy Location: Village Hall Shalford Lane Charlton Musgrove Proposal: The demolition and the erection of a memorial hall.

PERMISSION GRANTED

(vi) 09/03713/FUL Applicant: Mr M. Haskett Location: Oak Barn Charlton Musgrove BA9 8HD Proposal: The formation of bedrooms in roof space together with window in north east elevation of dwelling.

PERMISSION GRANTED

New planning applications for consideration:

Planning Appl no: 10/00803/FUL (Revised application) Location: Village Hall Shalford Lane Charlton Musgrove BA9 8HF. Applicant: Mrs S. Parroy Proposal: The erection of a replacement memorial hall (GR372543/131848)

As this meeting would not be quorate in order to discuss this application as Cllrs Amery and Kimber had declared both prejudicial and personal interests the Chairman called for an alternative meeting to discuss this application on 24th March 2010.

10/06 ST JOHN'S CHURCHYARD

(i) As Revd Hugh Allen is due to leave the parish very shortly the matter of repair costs for the memorials still laid flat after the risk assessment in the churchyard at St. Johns will be deferred until his successor is in post

(ii) Burial charges: Annually the burial charges at St. John's churchyard are reviewed and it was decided to raise the charges overall by £2.00

Proposed: Cllr Fumeaux Vote: Unanimous

RESOLVED to increase burial charges at St. John's churchyard by £2.00

10/07 PLAY AREA

(i) The Clerk produced a financial statement of final costs for the play area that totalled £2638.74.

(ii) A tree had been planted in the memory of Revd Rod Thatcher on the site of the Village Hall that due to the building programme needed to be removed for its own safety. As a tree had been considered in the play area it was decided that as the building programme was about to commence to move the tree to the play area positioned as SSDC had suggested on the planning application.

A vote of thanks was given to Cllr Bastable, Cllr Kimber and Paul Kimber for their assistance in the removal and repositioning of the tree and anyone else involved on the day. It is hoped that the tree will now go on and grow for many years to come for all to enjoy.

10/08 VILLAGE HALL

The Chairman closed the meeting and opened it to the public. An update of progress on the village was given by the Village Hall Chairman. The Chairman closed the meeting to the public and re-opened the Parish Council meeting.

10/09 PARISH PLAN

No further update. The Chairman will contact the Chairman of the Parish Plan Steering Committee

10/10 HIGHWAY MATTERS

(i) All reported repairs appear to have been or are being addressed.

(ii) The Clerk informed members that having previously on e-mail received a price for a village nameplate with posts having further contacted the Highways department they have subsequently made a visit to the village and have provided a map with proposed positioning of two locations at either end of the village for two signs and posts. The Highways department also stated that costs would be quoted at the time of the order. Members were not happy with the location of the signs and as there are essentially three ways to enter the village feel that signs would be required in all these locations. It was also pointed out that the original posts are still in place at Greenlands Farm end of the village so all that should be required there is a nameplate and then a new sign with posts at the racecourse side to the village and the members require a quotation for a new sign and posts at the Stoney Stoke location.

Proposed: Cllr Amery Seconded: Cllr Kimber Vote: YES: 3 votes ABSTAIN: 1 vote

RESOLVED to purchase a new sign and posts at the price quoted previously, purchase a new nameplate for existing posts and request a quotation for a new sign and posts at a third location. The parish insurance policy will have to be amended when signs are in place.

(iii) Restricted Byeway WN8/40: A permanent diversion of this restricted byeway at Moorhayes Farm has been applied for by the owners and the members were requested to support or object to the proposal. The Chairman closed the meeting and opened it to the public. Mr Keen the owner of Moorhayes Farm explained his application in further detail to the members. The Chairman closed the meeting to the public and re-opened the Parish Council Meeting. It was proposed to support the application.

Proposed: Cllr Bastable Vote: Unanimous.

RESOLVED the Clerk to inform the relevant authorities of the Parish Councils support

(iv) Dog fouling: The Wessex Water track by the play area is not a public Right of Way but is used by dog walkers and there are signs of dog fouling in the area. Signs have been erected that the track is not a public Right of Way and alongside of this the members expressed concerns that there were not many access routes to walk dogs without having to negotiate stiles.

10/11 REVIEW OF INTERNAL FINANCIAL CONTROLS

The Clerk highlighted a recent report received from SALC regarding internal financial risk assessment. There have been situations especially with the use of electronic means to move funds by Clerks without the knowledge of members resulting in overpayments of wages etc. This Parish Council has sound internal financial controls to counter this risk but the Clerk did suggest that each member takes it in turn to check bank statements every six months .

10/12 RHODE ACRES

It was proposed that the Peppercorn rent remain at £100 and to review again next year. The Licence is to be renewed for another year.

Proposed: Cllr Bastable Seconded: Cllr Fumeaux Vote: Unanimous

RESOLVED to renew the Licence at Rhode Acres for a further year and for the Peppercorn rent to remain the same.

10/13 PARISH ENVIRONMENTAL OFFICER

The members have not previously appointed an environmental officer to the parish with a responsibility to report such things as rubbish dumping etc. As the Clerk has always dealt with these matters in the past it seemed appropriate to nominate the Clerk.

Proposed: Cllr Bastable Vote: Unanimous

RESOLVED: to appoint the Clerk Environmental Officer to the parish.

10/14 INFORMATION CONTROLLER'S OFFICE

The clerk informed members that when they adopted the Freedom of Information Act they omitted to register the Parish Council with the Information Controller's Office which they are required to do. There is an annual charge of £35.00 for this. It was proposed to register Charlton Musgrove Parish Council

RESOLVED to register with the Information Controller's Office

10/15 FINANCIAL MATTERS

(i) The Clerk issued an up to date financial statement to members

(ii) **RESOLVED:** to accept the invoices listed below and approve payment and to issue the following cheques

CHEQUE NO	INVOICE DETAILS	PAYEE	AMOUNT
100270	ANNUAL SUBS	SOM ASSOC OF PLAYING FIELDS	£10.00
100271	CLERKS EXPENSES 19.11.09-13.01.10	MRS L. VALLIS	£13.47
100272	HALL HIRE PLNG MTG 24.02.10	BAYFORD PCC	£5.00
100273	PARISH CLERK COVER ON 24.02.10	MRS R. MORGAN	£26.29
100274	ANNUAL SUBS	SOM ASSOC OF LOCAL COUNCILS	£90.01
100275	ANNUAL SUBS	INFORMATION CONTROLLERS OFFICE	£35.00

The following cheques were also authorised:

100276 CLERKS EXPENSES 14.01.10-10.03.10 MRS L.VALLIS £47.01

100277 S137 PAYMENT SOM & DOR AIR AMBULANCE £25.00

100278 S137 PAYMENT VICTIM SUPPORT £25.00

100279 S137 PAYMENT STH SOM CITIZENS ADVICE BUREAU £25.00

(ii) The Clerk reported receipt of £343.40 for VAT reclaimed for and £24.00 for a memorial inscription and a grant award from SSDC of £175.00 towards costs for a village sign.

(iii) S137 payments: there were three requests for donations from the Parish Council and each were awarded £25.00 each.

Proposed: Cllr Bastable Vote: unanimous.

RESOLVED to award S137 payments of £25.00 each to the following: Victim support, South somerset Age Concern and Somerset & Dorset Air Ambulance.

10/16 CORRESPONDENCE & PUBLICATIONS

(i) Members were advised of the next date of the SSDC Area Meeting

(ii) Any publications received were handed out for distribution to members

10/17 MATTERS FOR REPORT AT THE NEXT MEETING

Dog walking in the parish

10/18 DATE OF THE NEXT MEETING(S)

There will be a planning meeting on 24th March 2010 ay Bayford Mission Hall at 7.30pm
The next Parish Council Meeting (if required for planning matters) will be held on Wednesday 14th April 2010, venue to be announced on the agenda and the Annual Parish Meeting followed by the Annual Parish Council Meeting on Wednesday 12th May 2010 both at 7.30pm in the Wincanton Memorial Hall.

The meeting was closed at 21.15

Signed..... Dated.....